

**Whitehall Choir Committee**  
**MINUTES of the**  
**Meeting held on 12 May 2014 at St Stephen's**  
**6.30pm**

**Present:** Jonathan Williams (Chair), Patrick Houghton (Treasurer), Joanna Tomlinson (Secretary), Ruth Eastman (Publicity), Kate Goulden (Sop. Rep & Membership), Mark Graver (Librarian), Martin Humphreys (Publicity), Penny Prior (Business Manager), Alastair Tolley (Tenor Rep)

**Apologies:** Richard Grafen, Daniel Lambauer, Paul Spicer, Alison Williams

Agenda Item	Discussion	Action
Minutes 17/3/14	<ul style="list-style-type: none"> <li>• CD copyright - apply for licence when recording completed. Limit of 1,000 copies. Can use an intermediary to sell them.</li> <li>• Choir photos - Roger Eastman selected from those taken during recording. JW will take some later this term.</li> <li>• JW to ask for choir member to video Paul for YouTube</li> <li>• Choir Tour May 2016 - first get this into PS's diary, then ask choir to hold the date and give them idea of the cost [note: Early May Bank Holiday 2016 falls on 2nd May]</li> </ul>	MH + M.Todd    JW  JW
Finances (PH)	We had to pay for the programmes at St Albans so did not do quite so well, but broadly the balance sheet was as expected. He would ask the Jubilee Fund for £6,000 (his original proposal) for the deposit account and hope to repay it on an accelerated basis. He stressed that having an orchestra more than once a year was fine if greater ticket sales resulted.	
Membership and Re-auditions	Current membership: 25 sops; 22 altos; 10 tenors; 13 basses. Spaces for voices in all parts. 2 new sops and 1 alto to audition. Re-auditions would need to take place either on a Saturday at the end of this term or be deferred until next year. JW to check with PS diary.	JW
Review: Ascendit St Alban the Martyr 4 April 2014	Most committee members had received extremely positive responses to the concert. Something for everyone. Was quite full. Very good atmosphere. Good lay-out and sight lines. Comfortable experience for choir. Welcoming and accommodating. Would like to return there. Drinks interval needs to be timed and controlled.	
CD Recording Project	Not completed: Parsons and Qui Meditabitur to record. It was agreed that it must be completed. It would cost about 25% as much again: £2,500. Hope to record Tuesday 3 June. Must have a revision rehearsal before to save time on the day - Monday 2 June? Need replacement rehearsal for the July programme therefore. JW to ask choir for their £50 once recording session in place. PH to investigate Gift Aid implications of donations as against buying CDs to raise the £50. The release date would be put back and unlikely to be ready for July concert. Booklet: RE confirmed that booklet would have notes about the composers but no text or the booklet becomes too bulky.	JW  PH  RE
Holy Trinity Sloane Square 4 July 2014	Publicity: on Cadogan Hall website. MH would use 'This is London' again (for hotels), but would not use the national press this time but instead	MH/RE

	<p>concentrate on flyers through doors. Try for editorial slot in local publications which are otherwise very expensive.</p> <p>Banner: needed to be very crisp and clear</p> <p>Refreshments: Jackie would be unable to help so another plan needed</p> <p>Unloading: thought to be nowhere to unload. JT to check</p> <p>Midi-files available on choir website - some needed editing</p> <p>Attendance Policy for term: return to regular policy of <math>\frac{3}{4}</math> (3 out of 12 in normal term). Therefore in the current 9 week term more than 2 missed rehearsals needed discussion with PS. Agreed.</p>	<p>PH/MH PH JT PH</p>
St John's Smith Sq 24 November 2014	<p>Music organised; contract in hand; publicity submitted for Autumn brochure; orchestra booked. Chosen different pricing structure: £22.50, £18, £12. Soloists yet to be booked.</p>	<p>PS</p>
St John's Smith Sq 2 April 2015	<p>It was agreed by all present to stay with the programme as originally proposed: MacMillan Seven Last Words from the Cross and Dyson Hierusalem despite concern that it could be too challenging. Beautiful pieces that would challenge choir and only two styles to adjust to.</p>	
Summer 2015	<p>A date was needed. Possible venues: Banqueting Hall, St Peter's Eaton Square, Holy Trinity Sloane Square which would be worth using again if July 2014 concert goes well.</p>	<p>JW/PS/ JT</p>
Come & Sing and Fundraising	<p>Difficulty in finding date to suit St Sepulchre and PS. Necessary for fund raising and because we have a following of interested people. If not October 2014 then May 2015. RE has feedback forms from last C &amp; S. No sponsorship ideas forthcoming from choir members but a soprano fundraiser would be happy to help but not carry whole burden. Suggestion from a soprano to have a quiz night.</p>	
Future Dates: AGM: 8 July Christmas Concert Committee dates	<ul style="list-style-type: none"> <li>• JW asked committee members to let him know if they did not wish to stand again next year.</li> <li>• JW to ask PS about 16 December for Christmas Concert</li> <li>• 22 September; 10 November; 19 January 2015; 16 March</li> </ul>	<p>All: diaries JW/PS</p>

The meeting closed at 8.45pm

**Date of next meeting: Monday 23 June 2014 6.30pm at St Stephen's**

**Date of AGM: Tuesday 8 July 2014 6.30pm at St Stephen's**